



Minnesota Law Enforcement Explorer Association

APRIL 26, 2002 ANNUAL MEETING
UNAPPROVED MINUTES

- 1) **Call to Order:** Chair Johnson called the meeting to order at 8:24PM. The following people attended: Chair Erik Johnson; Vice Chair Cory Manthei; Treasurer Eddy Manthei; Secretary Jim Stromberg; DuWayne Dixon, MLEEA; Angie Kniss, MLEEA; Bob Reid, Viking Council; Heather Richards, Indianhead Council; Jeanne Lawrie, Viking Council; and 63 others (listed on the attached sign-up roster).
- 2) **Approval of Agenda:** The agenda was approved without changes. The motion was made by E. Lammle, seconded by G. Cayo, and unanimously approved.
- 3) **Approval of Minutes:** The minutes of March 13, 2002 meeting were approved. The motion was made by D. Dixon, seconded by L. Johnson, and unanimously approved.
- 4) **Reports:**
 - a) **Board:**
 - i) **Chair:** Chair E. Johnson reported on several initiatives undertaken over the past year. He advised that the Association's finances were reviewed and, as a result, the Association has improved its record keeping, hired a financial auditor, hired an accounting firm, and shifted funds into higher-interest investment accounts. The Association is in the process of finalizing its 501(c)3 tax exempt status for non-profit organizations. The Association shifted to an electronic format for communicating much of its business. The Association has an active web site and e-mail account. The Association took a pro-active role in trying to engage east-metro and out-state posts.
 - ii) **Treasurer:** E. Manthei reported on the financial health of the association. He provided the attached Treasurers Report. The motion to approve was made by K. Lefty-Gomez, seconded by J. Sturdevant, and approved unanimously.
 - b) **Standing Committees**
 - i) **Funding Committee:** A. Kniss and L. Johnson reported for the Funding Committee. Donation letters are ready to mail. A fundraising video is being shot at this year's Midwest Conference and will be ready for use soon after. Everyone was encouraged to bring his or her fundraising ideas to the Funding Committee or the MLEEA Board. A motion to approve the report was made by E. Manthei, seconded by D. Meyer, and approved by all.
 - ii) **Scholarship Committee:** Eddy Manthei reported for the Scholarship Committee. He explained the process to request and receive scholarship funds. Everyone was reminded that scholarship awards must be utilized within five years of their earning. A motion to approve the report was made by A. Schmidt, seconded by G. Pike, and approved by all.
 - iii) **Membership Committee:** No report.
 - c) **Special Committees**
 - i) **Midwest Conference Committee:** C. Manthei reported for the Midwest Conference Committee. A job assignment list was shared and all posts were invited to offer their help in planning and preparation for next year's conference.
 - ii) **Nationals Committee:** G. Cayo reported that he may be contacted in anyone has questions about the National Conference.
 - iii) **Web Site:** DuWayne Dixon reported on the Association's web site. He advised that the web site is working well.



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5) Old Business:

- a) **Elimination of the Membership Committee:** E. Johnson explained that the Board has been discussing the role of the Membership Committee and felt that it is no longer needed by the Association as a Standing Committee. The Board felt that the BSA and the Association itself fulfill the membership needs of the Association. Because the Membership Committee is a Standing Committee, its elimination needed to be voted on at the Annual Meeting. J. Stromberg motioned and E. Lammle seconded a motion to eliminate the Membership Committee. D. Meyer voted in opposition and all others voted in agreement; the motioned passed.

6) New Business:

- a) **Creation of a Special Committee for Communications:** E. Johnson announced a new Special Committee concerning Association Communications.

7) Miscellaneous Items:

- a) **Election of new officers:** The position of Secretary was opened for re-election. Nominations were called for and Jim Stromberg was nominated. No other nominations were received. G. Cayo motioned, D. Dixon seconded, and all agreed to elect Jim Stromberg as Secretary.
- b) **Recognition of Chair:** Erik Johnson was recognized with applause for his leadership and accomplishments as Chair of the Association the past year.

- 8) **Adjourn:** The meeting adjourned at 9:13PM.